

**RESERVATION FOR USE OF CHAPEL OF THE CHRIST  
Martin Luther College, New Ulm, MN**

DATE OF EVENT: \_\_\_\_\_  
(Weekday) (Month) (Date) (Year)

STARTING TIME OF RESERVATION: \_\_\_\_\_ AM / PM

TIME EVENT SCHEDULED TO BEGIN: \_\_\_\_\_ AM / PM

ENDING TIME OF RESERVATION: \_\_\_\_\_ AM / PM

**TOTAL HOURS OF RESERVATION** \_\_\_\_\_ x \$50/hr = \_\_\_\_\_ **RENTAL FEE**

*Note: The chapel is also a classroom used weekdays during the school year. Evenings & weekends may be available.*

PERSON/GROUP REQUESTING CHAPEL: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

DESCRIPTION OF PROGRAM:
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ADDITIONAL REQUESTS/INFORMATION:
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All programs must be approved by the Vice President of Student Life.

FEES: Chapel of the Christ rental fee for off-campus individuals or groups is **\$50/hr**. To avoid conflict, any changes or cancellations must be cleared in advance with the Student Life Office.

**Half of the rental payment is due with the completed reservation form. Remainder of the payment is due on the day of rental.**

\_\_\_\_\_  
Contracting Party Organization Date

\_\_\_\_\_  
Vice President for Student Life Date

**Please sign one copy and return to:**  
Student Life Office -- Martin Luther College  
1995 Luther Ct.  
New Ulm, MN 56073  
(507-354-8221 ext. 289)

<i>Chapel of the Christ is dedicated to the worship and glory of the Triune God. All activities in the chapel are to be consistent with this purpose.</i>
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***Please restore all furnishings and chapel equipment to their proper places following your use of the Chapel. Check the cleanliness of the grounds and parking lot. Food, beverages, alcohol, tobacco, and pets are prohibited in the Chapel. Violation of these guidelines may result in additional charges. Martin Luther College is not responsible for lost or stolen articles and carries no insurance coverage for personal property.***