

TEACHING MINISTRY CERTIFICATION APPLICATION

www.mlc-wels.edu/ministry-certification/



<p>If in a called position, send these documents:</p> <ul style="list-style-type: none"> • Application • Official Transcripts from: <ul style="list-style-type: none"> ◊ WLC ◊ BLC ◊ Early Childhood Credential 	<p>If NOT in a called position, send these documents:</p> <ul style="list-style-type: none"> • Application • Pastor's recommendation • All official college and university transcripts • Recent Teaching Evaluation
--	--

BIOGRAPHICAL DATA

Name: _____ Phone: _____
Last First Middle Maiden

Address: _____
Number and Street City State Zip Code

Birthdate: _____ Social Security Number: _____
Month Day Year

Marital Status: Single Married Widowed Widowed-remarried Separated or divorced Divorced-remarried

Spouse: _____ Birth years of children: _____
Last First Middle

Email: _____

Racial / Ethnic Background: *(Used for State and Federal Government Reports - optional)*

- | | | |
|----------------------------|---|---------------------------|
| Nonresident Alien | <i>For non-Hispanic only:</i> American Indian or Alaska Native | Black or African American |
| Race and Ethnicity unknown | Asian | White |
| Hispanics of any race | Native Hawaiian or other Pacific Islander | Two or more races |

SEEKING CERTIFICATION AS:		
Teacher K-16	Early Childhood Teacher	Early Childhood Director

CHURCH MEMBERSHIP

Name of congregation: _____ City/State: _____ Synod: _____

How long a member of this congregation? _____ Is spouse a member? _____

Pastor _____

Year of your confirmation _____ Year of spouse's confirmation _____

EDUCATION HISTORY

High School Graduation _____
MM/YYYY High School Name City/State

College/University _____
Name of Institution Dates attended

_____ Name of Institution Dates attended

_____ Name of Institution Dates attended

Earned degree _____
Kind Institution Year Major Minor

_____ Kind Institution Year Major Minor

EMPLOYMENT HISTORY *(since first earned degree)*

Current Employer	Position	City / State	Starting Date
------------------	----------	--------------	---------------

Past Employer	Position	City / State	Dates
---------------	----------	--------------	-------

Past Employer	Position	City / State	Dates
---------------	----------	--------------	-------

Current Position description _____

If teaching in a WELS setting indicate if your position is hired or called _____

MILITARY SERVICE

Please check the box that applies

Veteran or Active Military

Active Reserve or National Guard Member

Not a Veteran or Active Military

OTHER INFORMATION

Have you ever been convicted of a felony? Yes No

If yes, please explain _____

Have you ever been convicted of any kind of sexual misconduct or sexual or physical abuse? Yes No

If yes, please explain _____

For K-16 Teaching Certification: Have you read and do you understand the [Guidelines for Ministry Certification of Teachers?](#) Yes No

For Early Childhood Teaching Certification: Have you read and do you understand the [Guidelines for Ministry Certification of Teachers?](#) Yes No

For Early Childhood Directors Certification: Have you read and do you understand the [Guidelines for Ministry Certification of Directors?](#) Yes No

Are you aware that successful completion of the Ministry Certification Program does not imply that a call from a school in the Synod will automatically or immediately follow? Yes No Are you in agreement with the policies? Yes No

State reasons for seeking Ministry Certification _____

Applicant's Signature _____ Date _____

**Martin Luther College's Annual Security Report is public safety information about our campus and can be accessed by visiting: www.mlc-wels.edu/student-life/annual-security-and-fire-report/*

Send all necessary documents to: ministrycert@mlc-wels.edu *(preferred method)*

Or mail to:

Martin Luther College
Attn: Ministry Certification Office
1995 Luther Ct.
New Ulm, MN 56073

Ministry Cert Office

Phone: 507-354-8221

Fax: 507-354-8225

.....
For office use only:

CALLED

- Application
- Transcripts

NOT CALLED (Hired)

- Application
- Pastor's recommendation
- All official college / university transcripts
- Recent teaching evaluation

Director's Acceptance Signature _____ Date _____