


Renewal Requirements Chart

Includes a high-level overview of all requirements for renewal, including non-clock hour district-level human resources requirements.

 MINNESOTA PROFESSIONAL EDUCATOR LICENSING AND STANDARDS BOARD		Total Clock Hours	Mandatory Requirements:	Positive Behavior Intervention	Accommodation, Modification, Adaptation of Curriculum, Materials and Strategies	Mental Illness	Suicide Prevention	Reading Preparation	English Language Learner	Cultural Competency	American Indian History & Culture	Notes
RENEWAL REQUIREMENTS												
Full Time Licenses												
Teacher - Tier 1 (renewal requirements for first renewal only)	N	N	N	Y	Y	N	N	Y	Y	Field specific content test attempted		
Teacher - Tier 2 (renewal requirements for first renewal only)	N	N	N	Y	Y	N	N	Y	Y	If enrolled - must evidence meaningful progress made		
Teacher - Tier 3	75	Y	Y	Y	Y	Y	Y	Y	Y	National Board Certification in lieu of clock hours, not including mandatory requirements. Mandatory requirements may have been met within the certification process. See your local relicensure committee for review.		
Teacher - Tier 4	125	Y	Y	Y	Y	Y	Y	Y	Y	National Board Certification in lieu of clock hours, not including mandatory requirements. Mandatory requirements may have been met within the certification process. See your local relicensure committee for review.		
Two-year Administrator	N	N	N	N	N	N	N	N	N	Renews every two years until one year of administrative experience is gained.		
Five-year Administrator	125	N	N	N	N	N	N	N	N	125 Board of School Administrators pre-approved administrative clock hours. If also hold a teaching license, must meet those requirements as well.		
Related Services - Tier 3 = 75, Tier 4 = 125 Clock Hours												
School Counselor	75/125	Y	Y	Y	Y	N	Y	Y	Y	No Tier 1. For Tier 2: if enrolled - must evidence meaningful progress made		
School Nurse	75/125	Y	Y	Y	Y	N	Y	Y	Y	No Tier 1 or 2, Current Board of Nursing and Public Health Nurse License Required - National nursing certifications may be used in lieu of clock hours, not including mandatory requirements. Mandatory requirements may have been met within the certification process. Refer to your local relicensure committee for review.		
School Psychologist	75/125	Y	Y	Y	Y	N	Y	Y	Y	No Tier 1 - NCSP credential in lieu of clock hours, not including mandatory requirements. Mandatory requirements may have been met within the credentialing process. Refer to your local relicensure committee for review.		
School Social Worker	75/125	Y	Y	Y	Y	N	Y	Y	Y	No Tier 1 or 2, Current Board of Social Work License Required		
Speech Language Pathologist	75/125	Y	Y	Y	Y	N	Y	Y	Y	No Tier 1 - CCC may be used in lieu of clock hours, not including mandatory requirements. Mandatory requirements may have been met within the certification process. See your local relicensure committee for review.		
Substitute												
Three-Year Short Call Substitute Teaching License	N	N	N	N	N	N	N	N	N			
Lifetime Short Call Substitute Teaching License	N	N	N	N	N	N	N	N	N			
Career and Technical (CTE) Short Call Substitute License	N	N	N	N	N	N	N	N	N	Y = Required		
Pilot Short-Call Substitute License (Expires 6/30/2025)	N	N	N	N	N	N	N	N	N	N = Not Required		
NCSP = Nationally Certified School Psychologist credential from the National Association of School Psychologists CCC = Certificate of Clinical Competence credential from the American Speech-Language-Hearing Association												