

## Licensure Advisory Council

October 11, 2016

4:15 – 6:30 pm

Chapel Fellowship Room, Martin Luther College

### Attendance

**Advisory Council Members:** Mindy Berkner, Shelly Boelter, Heath Dobberpuhl, Kay Fjeld, Kim Haroldson, Missy Hunter, John Isch, April Lewandowski, Jill Morgan, Ben Olson, Amber Schaefer, Vickie Tambornino, Ron Wels, Janelle Woodbury

**Absent:** Chuck Beitlich, Jennifer Brunick, Elizabeth Klugherz, Tim Plath, Greg Thiesfeldt

**MLC Faculty:** Ben Clemons, Daryl Hanneman, Earl Heidtke, Jen Krause, Cheryl Loomis, Larry Lotito, John Meyer, Paul Tess, Cindy Whaley, Jeff Wiechman

**Absent:** Jim Grunwald, Bob Klindworth, Ron Ohm, Jon Roux, Al Spurgin, Jon Schaefer

**MLC Staff:** LaShawn Smith, Debbie Witte

### Welcome

Dr. Whaley called the meeting to order at 4:34 p.m.

### Introduction of New Members

The following have agreed to be members of the LAC. They were introduced by Dr. Whaley.

- Kay Fjeld of GFW Elementary School, Special Education teacher, grades K-2
- Ben Olson of New Ulm Middle School, Physical Educaiton/Health, grades 5-8
- Amber Schaefer of Jefferson Elementary School, grade 1
- Elizabeth Klugherz, MLC Early Childhood Learning Center, director

### Approval of Minutes

The minutes of the October 11, 2016 meeting were unanimously approved as distributed.

### Enrollment

Enrollment at Martin Luther College is 735 as of October 10, 2016.

### Report from the Field Experiences Director – Paul Tess

#### May Assignments to Ministry

- 106 graduates were assigned to public ministry in May – July of 2016, which is up 20 due a larger graduating class.
- 40 requests went unfilled
- New categories include Category 4 assignments, those who have requested assignment to a limited geographic area
- 1 international student was assigned, down from 5 assignments in 2015
- 2 assignments were made to Antigua
- Divine Savior Lutheran Academy will need 45 teachers when they open their new campus

### **Principal Training Program**

- Principal Apprentices are candidates who receive additional training after graduation toward becoming principals over 3 years. After year 3, Principal Apprentices are re-assigned as principals.
- Embedded leadership coursework at the graduate level is taken during the apprenticeship, leading toward Master's in Educational Administration degree.
- Apprentices are recruited and recommended; candidates may opt in/out of the program.

### **Emergency Calls**

In 2016-17, 5 students have stepped out of their MLC programs to provide for teacher needs within WELS schools, showing the need for teachers is very high. They fulfill the mission of MLC to train and supply teachers for WELS schools.

### **Department Name Change**

The Education Office is now formally the **Field Experiences Office**, a name change which better reflects our role of placing students into the harvest field and removes confusion over the duties of this office.

### **Skills Exam Requirements**

Students in the education preparation program must take a basic skills exam in order to enroll in upper division coursework by March 15 of Year Two. They do not need to meet a threshold score to meet this requirement.

### **Assessment Day 2016**

- May 16, 2016 was Assessment Day, when lesson plans written by student teachers or clinical students are reviewed.
- This year's focus was math lesson plans.
- 8 categories are assessed using a 4-point scale in each
- 80% of students receive 3's or 4's in all 8 categories
- Where academic language is the lowest, the goal is to create an assessment course. ECE already has this course. Elementary and Secondary programs will create one for each program.
- The co-teaching model, developed at St. Cloud University seems to be a successful model in K-8 samples in reading, writing, and math
- Discussion followed about using a co-teaching model in MLC's student teaching lessons.
- Discussion followed about extending MLC student teaching to a full academic year to incorporate different grade levels and teaching models. Concerns were expressed about how this affects our placements, whether student teachers would receive stipends, and should this involve an interview process prior to placement so that co-teaching can be most effective with the supervising teacher.

## **Report from the Licensure Officer – Cindy Whaley**

### **Basic Skills Exams**

- As of June 7, 2016, the MTLE Basic Skills Exam ended.
- The MN-NES replaced the MTLE Basic Skills Exam beginning September 1, 2016.
- Other skills exams which meet basic skills requirements are: ACT with Writing, SAT, GRE, and PRAXIS I.
- We continue students to complete the basic skills requirements early in their college career to get the best results.

### **Clinical Student and Student Teaching Placements**

- Semester 1 2016-17 public school placements for clinical students and student teachers are 117; there will be about 150 for Semester 2
- We have 3 students placed in Eden Prairie schools due to special circumstances of our student teachers.

### **edTPA Update and Data Analysis**

#### **edTPA Summit – September 30, 2016**

- edTPA is used as part of continuous program approval.
- MN is the **only non-consequential state** involved in edTPA, meaning that the edTPA score is not connected to licensure eligibility

#### **Review MN Statute**

Minnesota and MLC are involved in edTPA by state statute, but we may offer edTPA in either public school or Lutheran school student teaching experiences

#### **edTPA Meetings**

Since offering student edTPA in their Lutheran school student teaching, we are now conducting face-to-face instruction with student teachers during their Boot Camp meetings, rather than during edTPA meetings scheduled throughout their student teaching experiences.

### **Discussion Time for edTPA**

- LAC member and 2013 MLC graduate, Ben Olson, completed edTPA. At that time, students were more focused on completing their MLC graduation portfolio than on doing an edTPA portfolio.
- Now, we can use MLC's edTPA scores to compare ourselves with other MN and national scoring. MLC is above standard.
- Rubric 13 seems to be consistently lower than other rubric scores. Students seem to be more adept at writing to some rubrics than others.
- MLC is one MN institution who has an advisory council to discuss and give recommendations for edTPA policies within the institution. This is seen as a benefit to our edTPA program.

### **edTPA Remediation Policy**

- Minnesota only requires that we have a remediation policy, but has not dictated what that policy is.
- MLC's policy is meant to make improvement to our students' overall planning, instruction, and assessment, rather than to increase their scores.

- MLC students are remediated by preparing a document with their portfolio improvements and by presenting their suggested improvements to Dr. Whaley and their supervising professor. Remediation continues until measurable improvement and understanding is demonstrable.

**RIPA/PERCA Updates**

MLC's Special Education RIPA is currently up for review at the state. Minor revisions have been made and resubmitted for approval. The Master's program RIPA will follow.

**LAC Student Representatives**

Discussion is tabled until the April 11, 2017 meeting.

**Next Meeting is April 11, 2017**

- 4:15 pm light refreshments
- 4:30 pm to 6:30 pm meeting

**Adjournment**

The meeting was adjourned at 6:33 p.m. by Dr. Whaley.

Respectfully submitted,

Deborah Witte  
Administrative Assistant to the Licensure Officer