Date: Tuesday, April 14, 2015

Time: 4:30 – 6:30pm

Location: Chapel Fellowship

Attendance:

Advisory Council Members: Chuck Beitlich, Mindy Berkner, Heath Dobberpuhl, Kim Haroldson, Missy Hunter, John Isch, April Lewandowski, Jill Morgan, Barb Polzin, Vickie Tambornino, Steve Weber, Ron Wels, Janelle Woodbury

Absent: Shelly Boelter, Jennifer Brunick, Nichole Kotasek, Tim Plath, Greg Thiesfeldt

MLC Faculty: Professors - Ben Clemons, Daryl Hanneman, Earl Heidtke, Larry Lotito, Jennifer Mehlberg, John Meyer, Jon Schaefer, Scott Schmudlach, Al Spurgin, Paul Tess, Cindy Whaley, Jeff Wiechman

MLC Staff: Gina Dunham

Welcome

Dr. Whaley called the meeting to order by welcoming everyone. Each member introduced themselves to the rest of the council. We sent you some information ahead of time so we have more time for discussions during the meeting.

Minnesota BOT Recommendation Regarding Unit Approval Status

Full continuing approval through June 30, 2019 contingent upon Board approval of an interim progress report on unmet standards due May 1, 2015.

Standard 8700.7600 A.1 *(Not Met)*

The institution has high-quality professional education programs that are cohesive, comprehensive, and based on research, theory, and accepted practice.

Team Findings: The team was able to verify the unit has cohesive and comprehensive programs. The team could not validate an agreed upon statement of research or theory used as the theoretical foundation for the educational studies. Interviews with faculty did not evidence a shared conceptual framework across the education unit.

Resolution: A Conceptual framework committee was formed with Education Department faculty. A sample diagram of a highly effective teacher candidate (Curious, Collaborative, Capable, and Engaging) was shown to the LAC committee and was asked for their input.

- replace "Engaging" with another "C" word. Four "C's" is a great idea. Some suggestions were as follows:
  - Curious
  - Capable
  - Captivating
  - Caring
  - Creative
- Curious
  - active learner and life-long learner could be one point rather than two separate

- Capable
  - What does well-grounded mean... knowledge-based, emotionally stable, or both?
  - "Reflective" should be listed last.
- Captivating
  - Candidates should be able to manage not only their own time, but also their own students. (or does this need to go into the "capable section")
- Other Suggestions
  - use a triangle in the center instead of a circle
  - add a cross between the four areas

Standard 8700.7600 A.3 *(Met with Comment)*

Assessment and evaluation are integral components of the professional education sequence and are used to monitor teacher candidate performance and program effectiveness.

Team Findings: Assessment and evaluation of candidates is integral to the professional education sequence and such data is used to monitor candidates' attainment of standards. However, aggregated data is not readily available for program evaluation purposes and to evidence program effectiveness.

Resolution: Explained along with the next "not met" standard (F.2)

Standard 8700.7600 F.2 *(Not Met)*

The unit demonstrates a systematic and comprehensive assessment design that is applied to all candidates throughout professional preparation.

Team Findings: An assessment system must include assessment measures that provide specific program data on candidates' attainment of BOT standards, and also allow for the disaggregation of data for program evaluation purposes.   The present procedure does not provide specific aggregate data. Program Effectiveness Reports for Continuing Approval (PERCA) requires aggregated program data gleaned from identified key program assessments to evidence candidate competency and program efficacy.

Resolution (A.3 & F.2): Network Services has purchased Orbeon to develop electronic forms. The data from these would allow us to aggregate and disaggregate the data for assessing teacher candidates.

Forms we converted to Orbeon to use this semester:
- TEAM Form (EFE II & Student Teaching)
- Form A (Student Teaching Supervisors)
- Teacher Information Form (ST Supervisors)

Other data exported to our database for assessing:
- edTPA (Student Teachers in their public school experience)
- PERCA (Licensure Office)

Standard 8700.7600 G.3 *(Met with Comment)*

The unit actively recruits and has plans, policies, and practices for hiring diverse faculty.

Team Findings: The unit does have plans and policies to recruit diverse faculty. However, unit faculty presently is not diverse. Faculty are recruited from within the Synod which limits the pool. The college recently hired a faculty member from China and is planning on hiring a professor for urban education in the near future.

Resolution (G.3):
  a. Tingting Schwartz, Professor of Chinese
  b. Ben Clemons, Professor of Urban Ministry and Student Teaching Supervisor

Standard 8700.7600 H.6 *(Not Met)*
School faculty, teacher candidates, and other members of the professional community are actively involved in the unit's policy-making and advisory bodies.

Team Findings: The Licensure Advisory Council did not have a teacher candidate as a member. The Council members interviewed reported they were not involved in the unit's policy making decisions or in the program evaluation efforts.

Resolution (H.6): The BOT suggested that for every program we offer, we should have a representative on our LAC. The LAC added 2 more members to the committee.
  1. Vickie Tambornino, Washington Elementary, Teacher and Media Specialist, Grades 4-6
  2. Mindy Berkner, Sleepy Eye High School, Spanish Teacher

Any suggestions for a Vocal Music or Physical Education?
  • Jon Hermanson – new choir director at MVL
  • Ben Olson – licensed PE graduate from MLC

Do we need to add a teacher candidate from MLC?
  Steve Weber: "No continuity. We would have a different student at each meeting."

  John Isch: "Reminder that this is a non-voting group. They may not be able to change anything. Welcome to the real world."

  Heath Dobberpuhl: "Having experience on LAC could be very useful for them later on."

  Jeff Wiechman: "This is not something new to MLC. Our general education committee has three students appointed to it. The don't vote, but they do give their input (e.g. adding a course for our intercultural elective). This may be one way we could use their input on the LAC."

Standard 8700.7600 H.12 *(Not Met)*
The unit has sufficient faculty and administrative, clerical, and technical staff to ensure the consistent delivery and quality of programs.

Team Findings: Board standards for unit and program approval require the unit to collect multiple sources of data on candidates and programs. At this time such data is not readily accessible to unit leadership and faculty to monitor candidate progress and evaluate program effectiveness. The unit needs support in the way of additional technical staff to manage the high data management demands related to ongoing program and unit approval requirements, as present support staff (and faculty) are working at capacity.

Resolution (H.12):
  • Gina Dunham, Education Office Assistant
    o increase hours from 25 to 35 hours per week

- Aaron Spike, Web Applications in Network Services
  - Orbeon electronic forms
  - update MLC portal information
  - PERCA

Barb Polzin: "Is this still enough manpower? It's amazing the work that's been done but I would continue to support that you need more manpower."

Cindy Whaley: "PERCA is due again in 2016."

Jeff Wiechman: "This information is good for the Governing Board to know to better assess the teaching load that will take place over the next four years. Also HR has the task to figure out a balance between work load and salary; move staff around where better utilized.

On-going Forms Conversion
- 2.0 - old forms required manual input into the database
- 3.0 - new forms (Orbeon) – all the data will go directly into the database. This will allow us to aggregate/disaggregate any assessment form regarding teaching candidates.
  - Supervisor Assessment for Early Field Experience – teacher did not realize MLC would receive a copy of the form she was submitting. We need to think about how we put out our forms; how they get submitted, where they get submitted.
  - Earl Heidtke: "The forms need some tweaking. For instance, currently you can't enter and save the form to return at a later time. Right now it's all or nothing."

Hot Topics for Next Time
- Update on the Special Education Program – Al Spurgin and Daryl Hanneman
- Assessment Forms
- Change from 5 to 6 Week Experience in the Public School
- edTPA

Future Meeting Dates
Tuesday, October 13, 2015
Tuesday, April 12, 2016