

Using MNLINK to Get Books or Articles

Why: To borrow an item that is not held at the MLC library or TdS libraries.

How: Use MNLINK for interlibrary loan (ILL) of books and articles.

Note: Always check the MLC/TdS catalog before using MNLINK. It is much faster to receive items from local libraries than it is to use MNLINK.

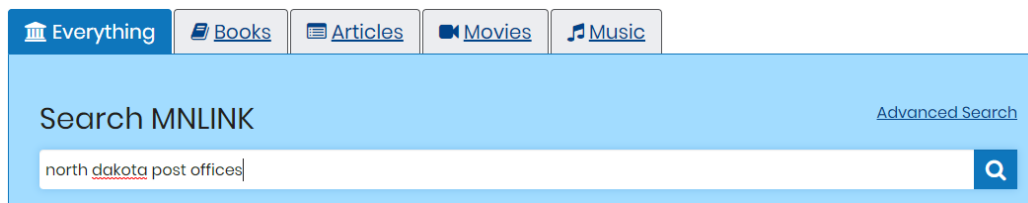
Go to MNLINK using one of these methods:

- Through the library website: <https://mlc-wels.edu/library>
 - Click on the MNLINK link near the bottom of the page

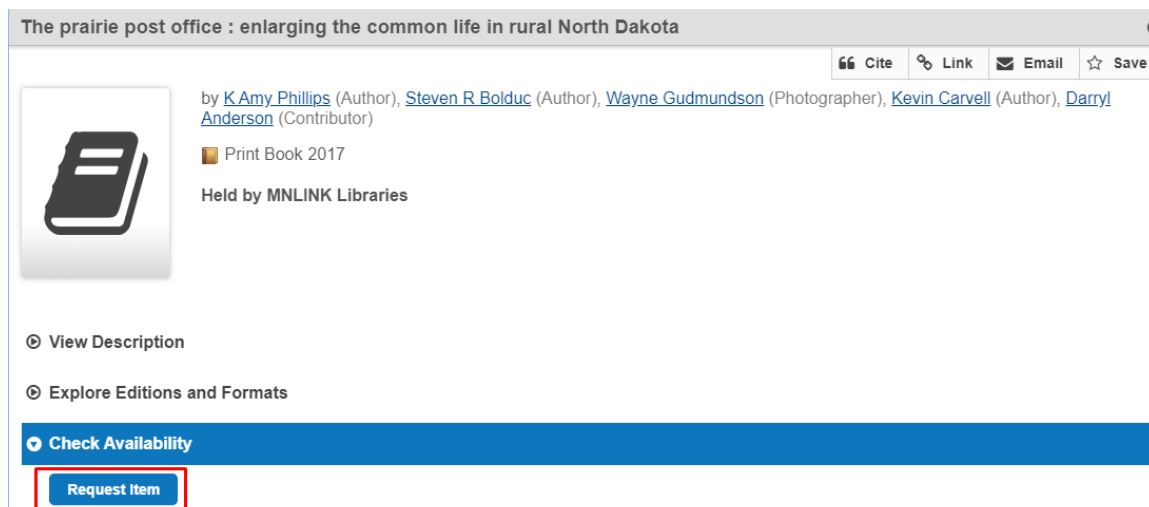


- Directly at <http://www.mnlink.org>.

Enter your search terms. You can use the tabs at the top of the page to search for a particular type of item.



Look through the list of results and choose the one you want. Click on the title, then the *Request Item* button.



- Enter your library card number.
- Leave the PIN/password field blank.
- Set the *Pickup Location* at 1. My Library
- Click *Login*.

Library Barcode:

PIN/Password:

Pickup Location:

The next screen will be filled in for you. Make sure that the pickup location is DML - Martin Luther College.

- You can make changes to the form or add special instructions; otherwise leave the form as-is.
- Click *Request*.
- Please allow 7-10 days for receipt of books; articles may be emailed to you sooner.
- You will be notified by e-mail when your requested item is ready for pickup at the MLC library.

Service: Loan Copy

Copyright Type:

Title of Book:

Subtitle:

Author(s)/Editor(s):

Sponsoring Body:

Pickup Location:

Please ask library staff if you have any questions about using the catalog or the MLC Library.