



# Navigating the MLC Library

**Why: To know where things are in the library**

**How: Use this guide**

The MLC Library has a variety of spaces where you will find resources, workspaces, or assistance from library staff.

Area	Where	What
Academic Success Center	Upper Level near Service Desk	Space for student-to-student tutoring.
Art Classroom	Lower Level	Prof. Berg's art classroom
Bound Periodicals	Lower Level	Older copies of magazines and journals; several issues are bound into book format. Useful if full-text articles are not available online, or for browsing historical information or pictures. Can be checked out.
Computer Lab/ Group Area	Lower Level off Makerspace	Individual computers and group workspaces.
Current Periodicals	Upper Level	Magazines and journals from the past several months. Available for in-library use only.
Curriculum Library	Lower Level	Useful items for planning classroom lessons. Includes K-12 textbooks and teaching aids like manipulatives, puppets, and classroom games.
Individual and Group Study Rooms	Throughout the Library	Available on a first-come, first-served basis unless posted as reserved. Contact Mrs. Wessel to reserve a room for a meeting.
Makerspace	Lower Level near Elevator	Die cuts for cutting out shapes, large work tables, and laminating drop-off service.
Music-A/V Room	Upper Level near Service Desk	Music and audiobook CDs, fiction and nonfiction DVD, organ and piano music, and music study scores. Organ and piano music are indexed to match hymns and can be searched from the library's website or browsed through the printed index in the room.

Ready Reference	Reference Area	Frequently-used books, available for in-library use. Includes World Book Encyclopedia, almanacs, The People's Bible, and Luther's Works. (Additional copies of these may be available for checkout in the stacks.)
Reference Area	Upper Level	Books with short pieces of information on a variety of topics, such as encyclopedias, dictionaries, atlases, and author and historical figures sources. Items are for in-library use only.
Reserves	Service Desk	Items recommended by faculty for short-term (generally two-hour) in-library use. Ask someone at the Service Desk to retrieve reserve items for you.
Restrooms	Upper and Lower Levels	Upper level: near the stairs Lower level: near the art classroom
Service Desk	Upper Level near Entrance	Check out and return items, pay fines, check out reserve materials, get help with research. Ring the bell for service if no one is at the desk.
Stacks	Lower Level	Main collection of books. Items are arranged according to the Library of Congress (LC) system.
Starbooks	Lower Level	Comfortable study area. Free coffee provided from 8-10 pm Sunday-Thursday.

*Please ask library staff if you have any questions about using the MLC Library. We are happy to help!*