

Creating a Book List/ Bibliography

Why: To create a list of book for future reference or for citing works

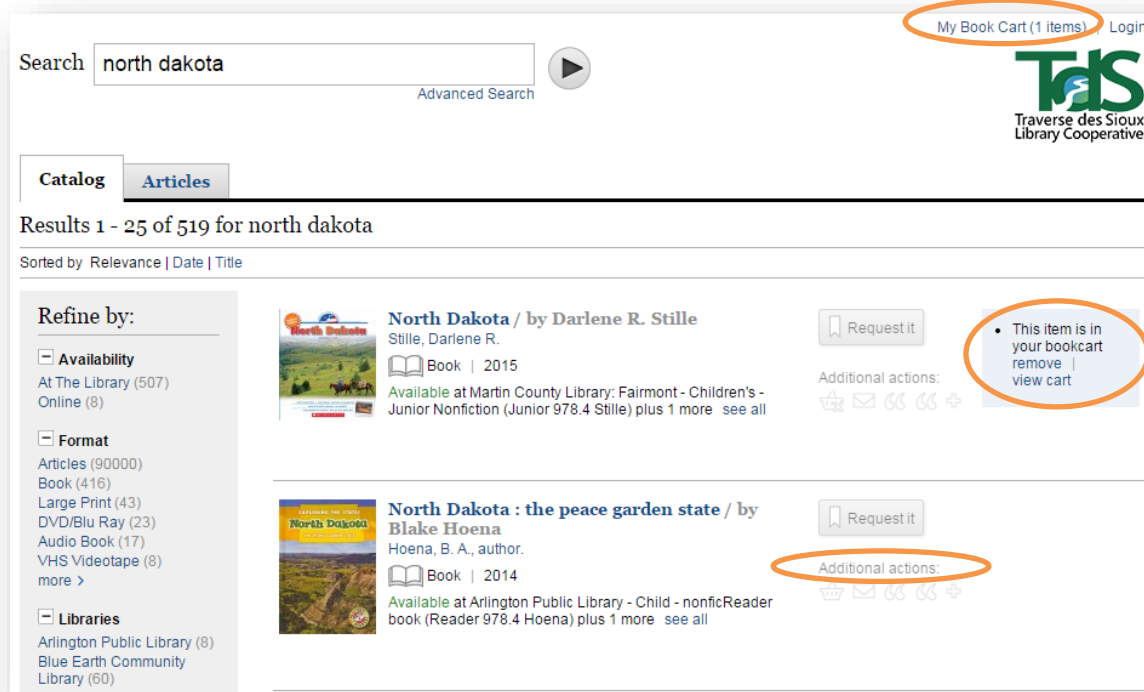
How: Add items to your book cart and create a list

Access the library catalog using one of these methods:

- Through the MLC Library website, <https://mlc-wels.edu/library>
 - Search for Books: MLC Online Catalog
 - Click *Search* without entering any terms will take you to the catalog.
- Online at: <http://tdslib.iii.com>

Search for items in the catalog.

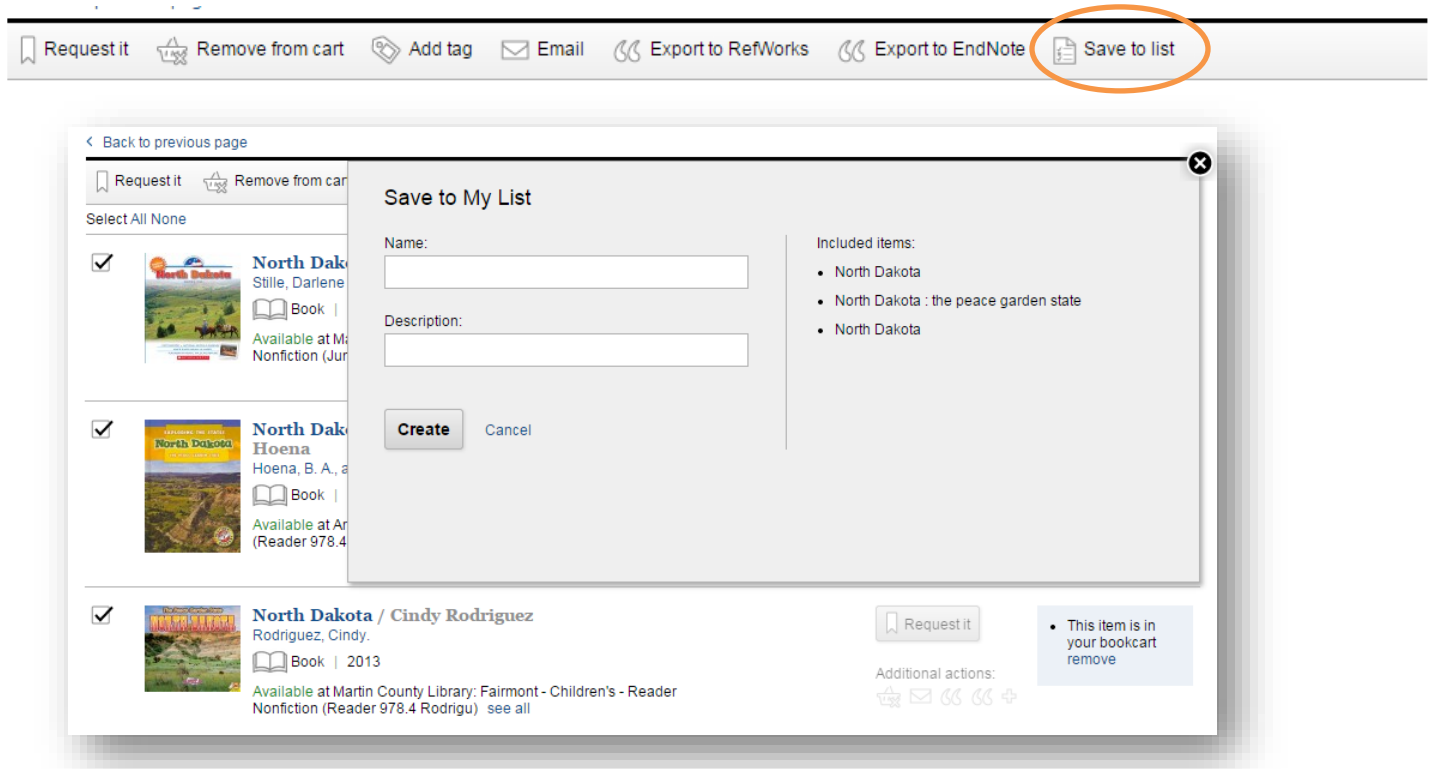
Add selected items to your book cart by clicking on the basket icon (under *Additional actions*) for those items.



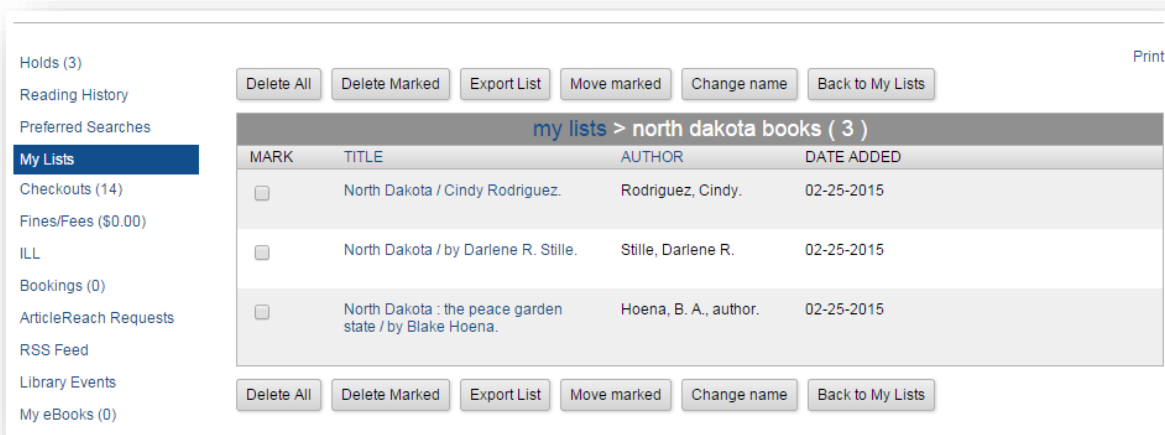
The screenshot shows the TDS Library Cooperative search results for 'north dakota'. The search bar at the top contains 'north dakota' and a play button icon. To the right of the search bar is a link to 'My Book Cart (1 items)' and a 'Login' link. Below the search bar is a tabbed interface with 'Catalog' selected and 'Articles' as an option. The results section shows 'Results 1 - 25 of 519 for north dakota' and 'Sorted by Relevance | Date | Title'. On the left, there is a 'Refine by:' section with filters for Availability, Format, and Libraries. The main results area displays two book entries. The first entry is 'North Dakota / by Darlene R. Stille', published in 2015, available at Martin County Library. The second entry is 'North Dakota : the peace garden state / by Blake Hoena', published in 2014, available at Arlington Public Library. Both entries have a 'Request it' button and an 'Additional actions' link. The 'Additional actions' link for the first entry is circled in orange, and a tooltip is visible showing 'This item is in your bookcart' with links to 'remove' and 'view cart'. The 'Additional actions' link for the second entry is also circled in orange.

When you've added all the items to your cart, view your cart, either from the blue box or from the top of the screen.

From your book cart, you can request the items from other libraries, tag them with a descriptor, e-mail a list of the books to yourself, or save them to a list. Some of these actions will require you to log in to your library account.



After you've logged in, you'll be able to retrieve saved book lists from your account, and then edit, delete, or export your lists.



Please ask library staff if you have any questions about using the catalog or the MLC Library.