

Creating a Book List/ Bibliography

Why: To create a list of book information for future reference or for citing works

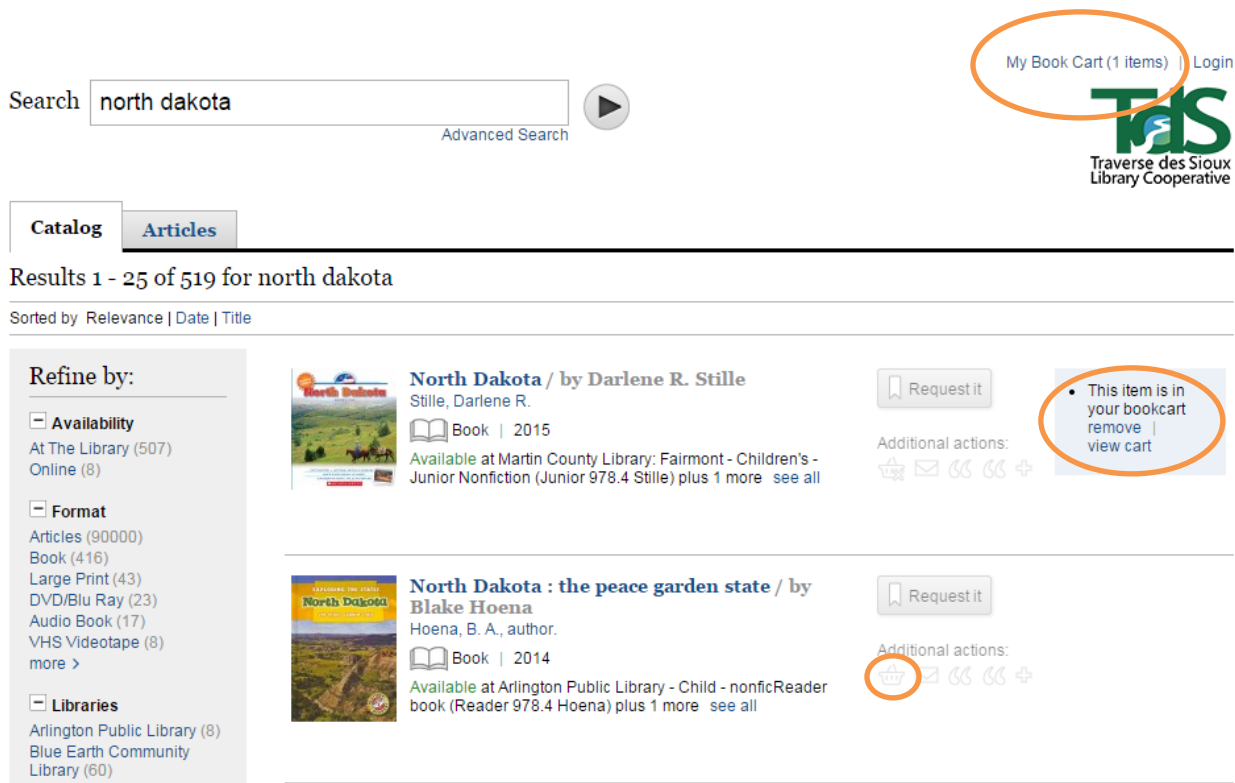
How: Add items to your bookcart and create a list

Access the library catalog using one of these methods:

- Through the MLC Library website, <http://mlc-wels.edu/library>
 - Click on the catalog tab, then click *search* without entering a search term, or
 - Click on the *Search and Find* link on the left, then *MLC Online Catalog* in the center.
- At a catalog station in the MLC library
- At <http://tdslib.iii.com>

Search for items in the catalog.

Add selected items to your bookcart by clicking on the basket icon (under *Additional actions*) for those items.



The screenshot shows the MLC Library catalog search results for the query "north dakota". At the top right, there is a link for "My Book Cart (1 items)" and a "Login" link. The search bar contains "north dakota" and an "Advanced Search" button. Below the search bar, there are tabs for "Catalog" and "Articles". The results section shows "Results 1 - 25 of 519 for north dakota", sorted by "Relevance". On the left, there is a "Refine by" sidebar with sections for "Availability", "Format", and "Libraries". The main results area displays two book entries. The first entry is "North Dakota / by Darlene R. Stille", published in 2015, available at Martin County Library. The second entry is "North Dakota : the peace garden state / by Blake Hoena", published in 2014, available at Arlington Public Library. Both entries have a "Request it" button and a set of "Additional actions" icons. In the first entry's actions, a blue box highlights the message "This item is in your bookcart" with options to "remove" or "view cart". In the second entry's actions, a blue circle highlights the basket icon.

When you've added all the items to your cart, view your cart, either from a blue box or from the top of the screen.

From your bookcart, you can request the items from other libraries, tag them with a descriptor, e-mail a list of the books to yourself, or save them to a list. Some of these actions will require you to log in to your library account.

Request it Remove from cart Add tag Email Export to RefWorks Export to EndNote **Save to list**

< Back to previous page

Request it Remove from cart

Select All None

☒ **North Dakota**
Stille, Darlene
Book | Available at Martin County Library: Fairmont - Children's - Reader Nonfiction (JUR 978.4) see all

☒ **North Dakota**
Hoena, B. A., author.
Book | Available at Martin County Library: Fairmont - Children's - Reader Nonfiction (JUR 978.4) see all

Save to My List

Name:

Description:

Create Cancel

Included items:

- North Dakota
- North Dakota : the peace garden state
- North Dakota

☒ **North Dakota / Cindy Rodriguez**
Rodriguez, Cindy.
Book | 2013
Available at Martin County Library: Fairmont - Children's - Reader Nonfiction (Reader 978.4 Rodrigu) see all

Request it

Additional actions:

- This item is in your bookcart remove

After you've logged in, you'll be able to retrieve saved book lists from your account, and then edit, delete, or export your lists.

Holds (3) Reading History Preferred Searches **My Lists** Checkouts (14) Fines/Fees (\$0.00) ILL Bookings (0) ArticleReach Requests RSS Feed Library Events My eBooks (0)

Delete All Delete Marked Export List Move marked Change name Back to My Lists

[my lists > north dakota books \(3 \)](#)

MARK	TITLE	AUTHOR	DATE ADDED
<input type="checkbox"/>	North Dakota / Cindy Rodriguez.	Rodriguez, Cindy.	02-25-2015
<input type="checkbox"/>	North Dakota / by Darlene R. Stille.	Stille, Darlene R.	02-25-2015
<input type="checkbox"/>	North Dakota : the peace garden state / by Blake Hoena.	Hoena, B. A., author.	02-25-2015

Delete All Delete Marked Export List Move marked Change name Back to My Lists

Export List provides several format options for saving or e-mailing your list of books.

Please ask library staff if you have any questions about using the catalog or the MLC Library.