

September 18, 2020

Dear MLC Student,

Today I am writing you regarding the Federal Government's student financial assistant grant program from the CARES Act, HEERF (Higher Education Emergency Relief Fund). This grant is available to students who were eligible for Title IV (federal) financial assistance programs, with the intention of helping them with education-related expenses due to the disruption of campus operations due to coronavirus (COVID-19). The Federal Government has asked Martin Luther College to administer those funds on their behalf.

Student grant amounts were determined by their own submissions to the *Higher Education Emergency Relief Funds Request Form*, access to which was initially emailed to eligible students on 5/28/2020. Based on your submission, enclosed is your CARES Act HEERF check.

The goal of the Federal government is to help students cover the expenses that may have been incurred during this disruption, such as food, housing, course materials, technology, health care and childcare. By receiving this check, you acknowledge that you will use the funds to cover expenses in at least one of the categories listed above. The Federal Government may require you to account for this money at a later date. We would encourage you to identify items you spent this money on and keep a copy for your records in case you are asked to provide proof of expenses. If you have any questions regarding your CARES Act HEERF check, please contact Mark Bauer, Director of Financial Aid, at 507-233-9152.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Bauer', with a stylized flourish at the end.

Mark Bauer
Director of Financial Aid