**Title of Your Capstone Project Here (bold, center aligned)**

by

Your First Middle Initial Last Name

Field Project

Submitted in partial fulfillment of the requirements for the

Master of Science Degree in Education

Graduate Studies

Martin Luther College

New Ulm, MN

Month Year

**Signature Page**

Date:

This field project paper has been examined and approved.

Review Committee:

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(Name typed below line), Chair

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(Name typed below line)

Approved:

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John Meyer

Director of Graduate Studies

# Abstract

Include a concise abstract of the document. The page is collated within the document immediately following the signature page.

Abstracts should be about 100-200 words in length and Times New Roman, 12 point. Consult the APA manual for some tips regarding the qualities of a good abstract. Pay close attention to grammar and spelling; papers with misspellings and typographical errors will be returned as will abstracts that do not follow the format as illustrated in this document.

**Acknowledgments**

Many students like to acknowledge people who have significantly contributed to their graduate education on this page and are welcome to do so. Remember, however, that Acknowledgmentsare not part of the scholarly work. Acknowledgmentsand its page number are not listed in the Table of Contents.

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Notes:

Not all papers will have a List of Tables

If you’ve constructed more than one table and plan to place them in the body of your paper, include a list of them here. List the table number, name, and page on which the table can be found (example above).

See the current APA manual for samples and formatting requirements.

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See the current APA manual for samples and formatting requirements.

# Chapter I: Introduction

## Identify the Issue

Statement of the issue should include a brief overview of the basic difficulty, area of concern, and/or perceived need for the field study. Include a description of the existing evidence.

## Importance of the Project

Discuss the importance of the field study to help resolve the issue.

## Project Purpose or Goal

Include a description of the projects purpose or goal. Discuss how the purpose or goal is connected to the issue. Emphasize practical outcomes or products that will result from the field project.

# Chapter II: Literature Review

## Introduction

The format of each heading and sub-heading depends upon its level according to the current APA manual.

## Next Heading

The format of each heading and sub-heading depends upon its level according to the current APA manual.

## Next Heading

Add as many headings as needed.

## Summary

Write the chapter summary here.

# Chapter III: Implementation

## Introduction

Begin with an introduction. Some suggestions include reiterating the statement of the problem and briefly discussing what this chapter will include.

## Procedures

Describe how the problem was studied and a solution was found.

## Artifacts

Record and explain the results of your field project, including any policies, procedures, or programs that resulted.

## Results

Summarize the main points of the implementation.

# Chapter IV: Reflective Essay

## Introduction

Again, start with an introduction. You might reiterate the purpose or problem that you addressed.

## Conclusions

This is the main section of the essay, and can be broken into sub-headings if desired. Summarize what you did and what you learned by connecting your field study experience and results to your original purpose and goals.

## Recommendations

Recommend some further research, work, or a change in practice.

# References

Make sure that everything you cite in text is also in the reference list and vice versa. Below are examples of a journal and a book entry. Consult the current APA manual for additional examples.**Notice that entries use a hanging indent set at ½ inch, are single spaced, and have a blank line between each entry.**

Clough, M. (1992). Research is required reading. *The Science Teacher*, *59*(7), 36-39.

Cochran-Smith, M. (2001). Higher standards for prospective teachers. *Journal of Teacher Education, 52*(3), 179-181.

# Appendix A: Title here

Place materials into an appendix if it would be distracting to include it right in the body of your document. Each appendix begins on a new page and follows the same general formatting as the body of the document. See the current APA manual for specifics.

# Appendix B: Title here

Place materials into an appendix if it would be distracting to include it right in the body of your document. Each appendix begins on a new page and follows the same general formatting as the body of the document. See the current APA manual for specifics.