



MARTIN LUTHER
COLLEGE

2nd and 3rd Yr Student Education Seminar

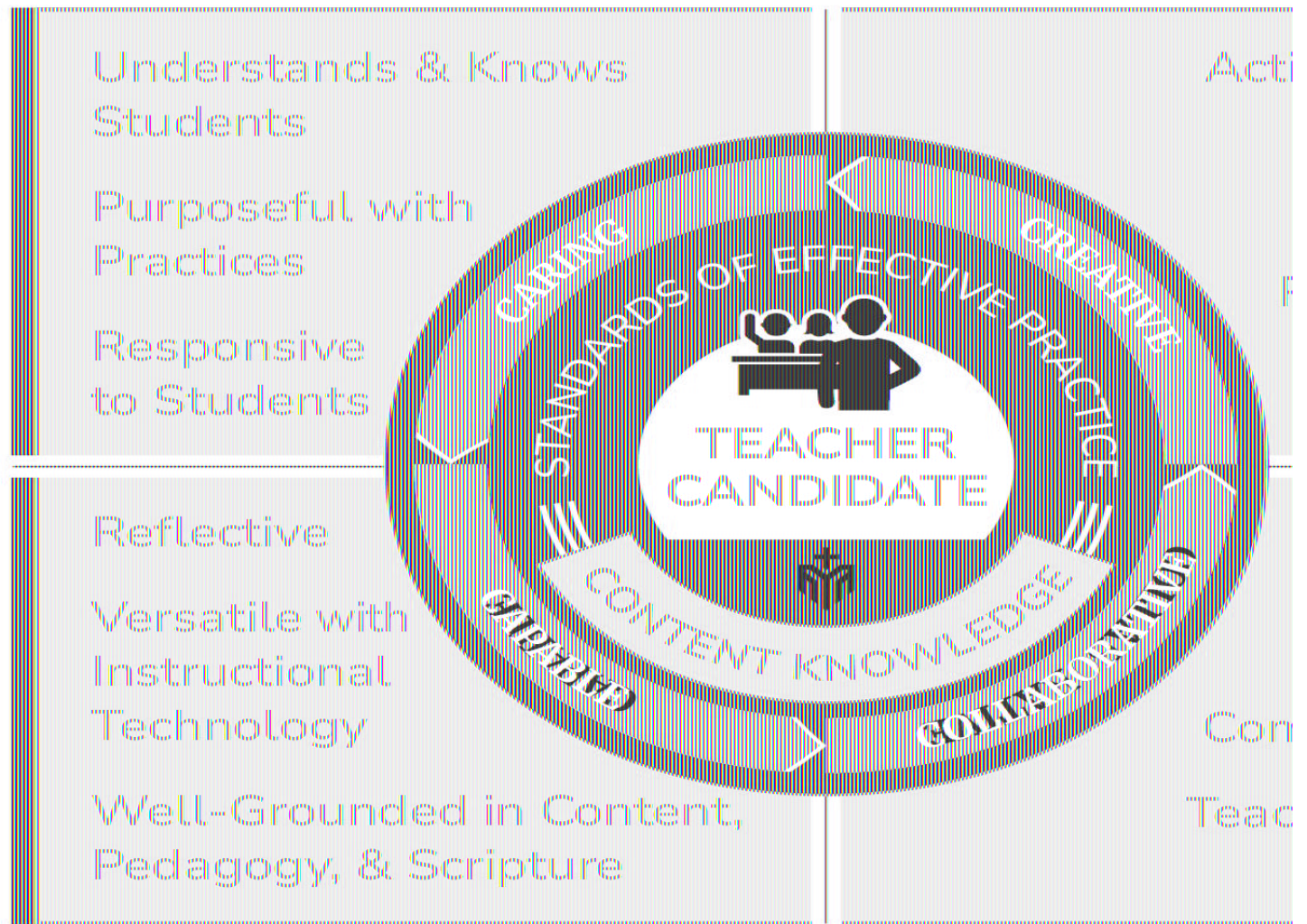
Dean and Field Experiences Offices



This exciting day
is not far away!



Until then, you
continue to train!



CONCEPTUAL FRAMEWORK
OF EDUCATIONAL INSTRUCTION
MARTIN LUTHER COLLEGE



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It's about
preparation for
ministry!

So, yes, your
coursework does
matter!

Dean and Field Experiences Offices



IFE Hours

Have you met with your advisor to discuss these? Is this review for you? Hours can split among the categories.

70 Hours

Volunteer or Paid Hours

Deadline

Friday after Spring Break of Junior
Year

Diversity Hours?

IFE hours can also help fulfill
Cross-Cultural/ Special Needs
hours

Category A Hours

Congregational Services

Category B Hours

Teaching and Instructional

Category C Hours

Youth Service

EFE 2

Your choice will prevent you from using that school in a future experience (Clinical or Student Teaching)

1

You choose the school

Lutheran suggested. Near home, in the New Ulm area, or in another location that works for you. Preferably not a classroom in which you grew up.



2

You begin the contact

Start with the EFE2 Request Form available on our website



3

MLC gives final approval

The Field Experiences Office reviews the placement before it becomes official.



Will be presented in the October Flex Period with more details.



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Clinical Experience Starting in 2027

Field Experiences Office



What is changing?

The placement process is moving into your hands.

1

You choose the school

Lutheran or public. Near home, in the New Ulm area, or in another location that works for you.



2

You begin the contact

Start with the principal using the email template provided.



3

MLC gives final approval

The Field Experiences Office reviews the placement before it becomes official.



You have more choice, but the grade level, content area, and approval requirements do not change.

What makes a placement work?

Use these checks before you contact a school.



School type

Lutheran or public, appropriate grade levels



Program fit

Correct grade level and content aligned with your clinical



Location

Transportation is your responsibility



New experience

Not a school used for a previous field experience



Cooperating teacher

Appropriately licensed teacher with at least 2 years of teaching experience



Calendar

School schedule aligns with the full J-Term experience of three weeks

Placements are not final until officially approved by MLC.

Placement Requirements

Your placement must fit your program

Grade level and content area still matter.

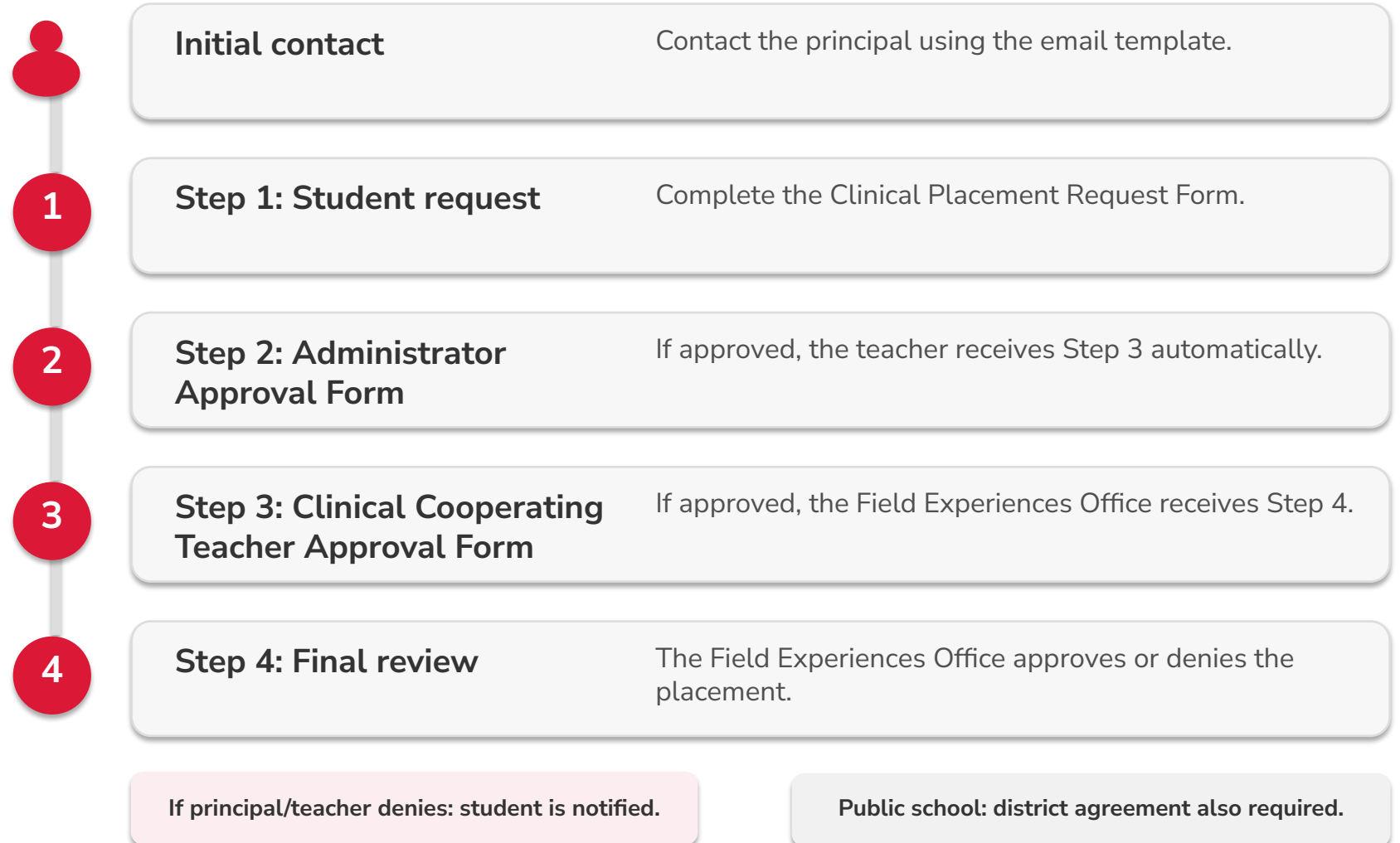
- | | | |
|---|---|------------------------------|
| 1 | Early Childhood | Preschool/preprimary setting |
| 2 | Early Childhood Candidates- Literacy | K–2 setting |
| 3 | Literacy | K–6 setting |
| 4 | Physical Education, World Language, Music | K–8 setting |
| 5 | Most Middle/Secondary majors | 5–8 setting |
| 6 | Sciences- Life, Physics, Chemistry
Special Education | 9–12 setting |

All placements must align with your content area.

Registration Process

Clinical Registration Process

Start with the principal. The process then moves automatically.



What stays the same?

The placement process changes. Clinical expectations do not.

3 weeks

Consecutive, full-day experience

100 hours

Minimum required time in the school

4 lessons

Minimum whole-group lessons with detailed plans

Reflection

Journal work connected to your methods course

Professionalism

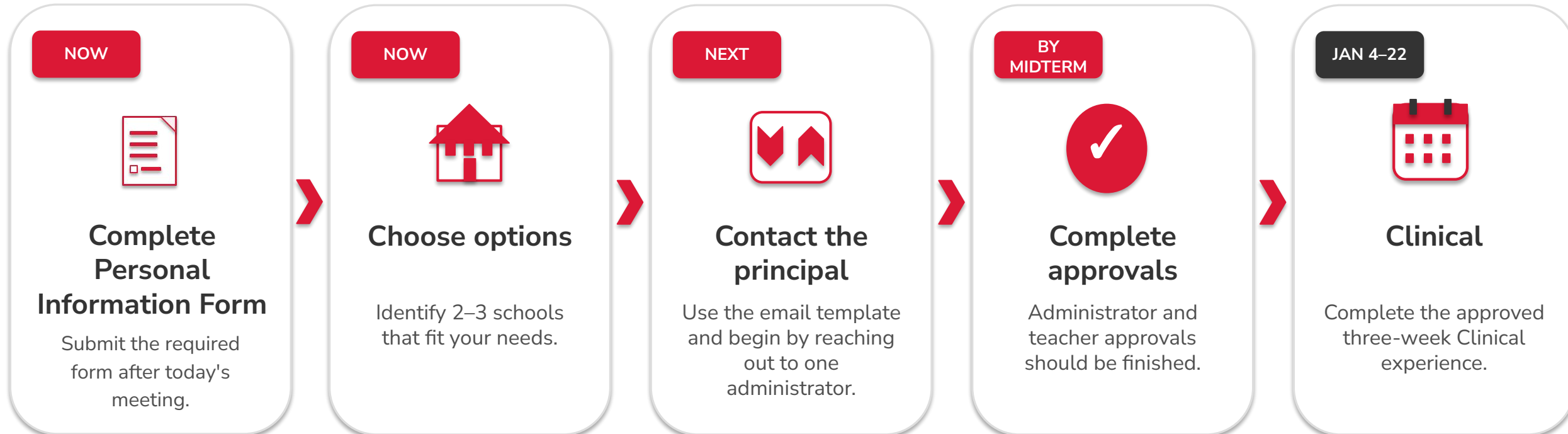
Attendance, dress, communication, and conduct

Evaluation

Cooperating teacher feedback and Pass / No Pass rating

Timeline and next steps

Start early. The end-of-midterm deadline is when your process should be complete. (**Wednesday, October 14, 2026**)



Deadline: all placement requests must be submitted by the end of midterm.

Do not wait until the deadline to make your first contact.

Three things to remember

1

You choose the school

Lutheran or public. Local or away.

2

Start with the administrator

Do not arrange Clinical directly with a teacher.

3

Wait for final MLC approval

A school saying “yes” begins the process; it does not finish it.

Questions?

**Talk with your Education Advisor or
contact the Field Experiences Office.**

The handbook, email template, and placement
forms will be shared before the placement
process opens.



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