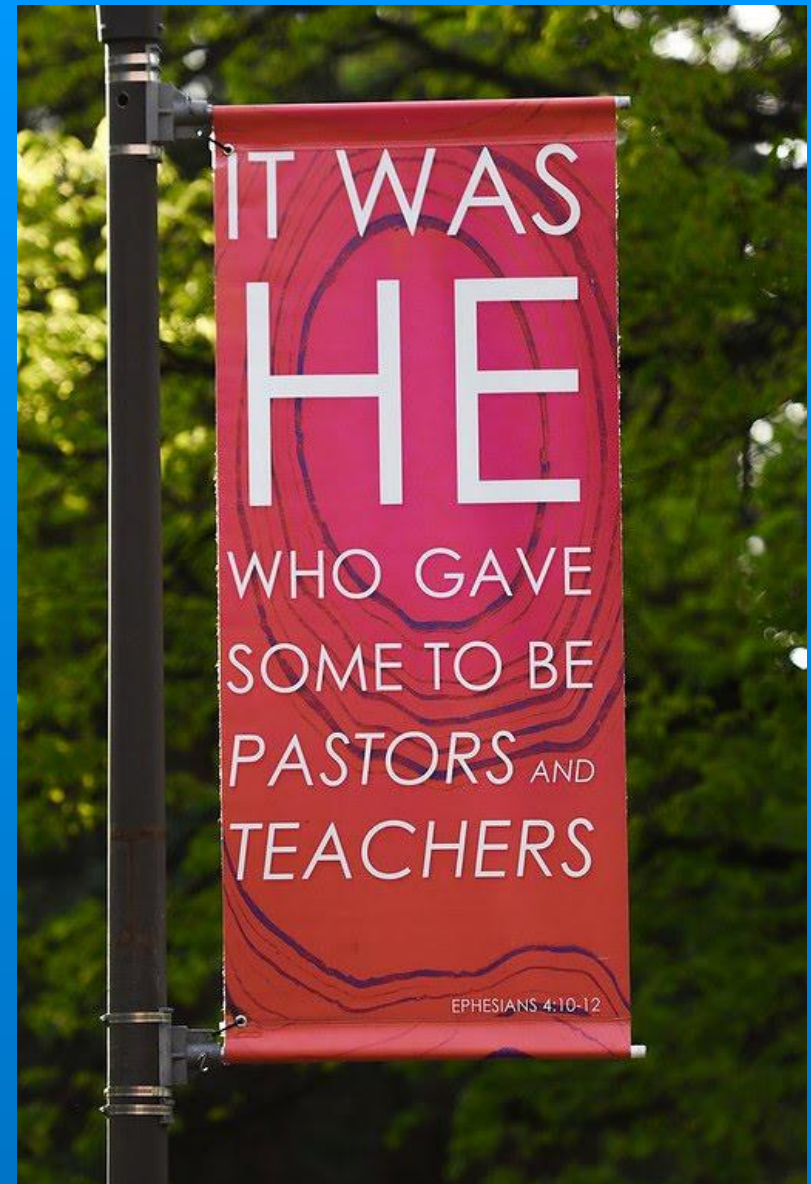
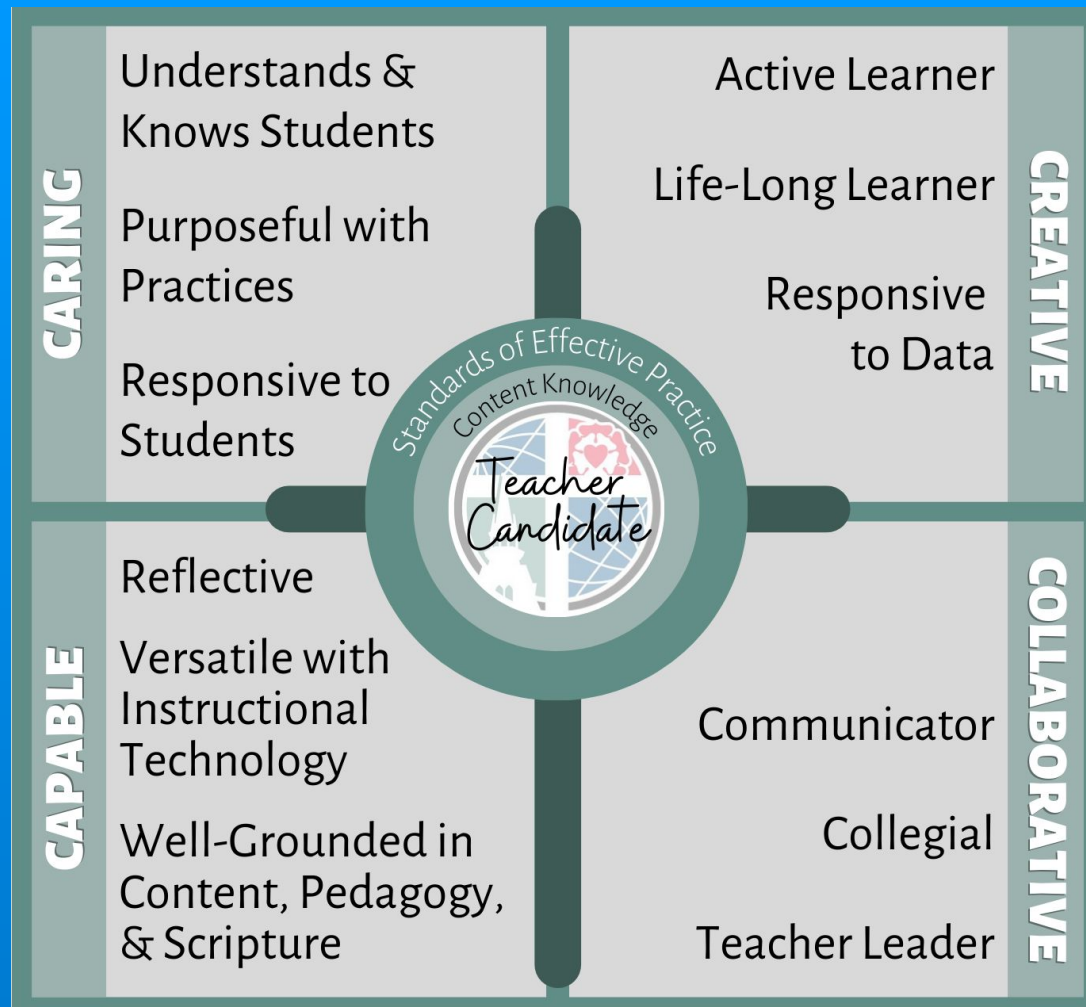


Preparing for Ministry

Practical Application
through
Field Experiences





CONCEPTUAL FRAMEWORK OF EDUCATIONAL INSTRUCTION

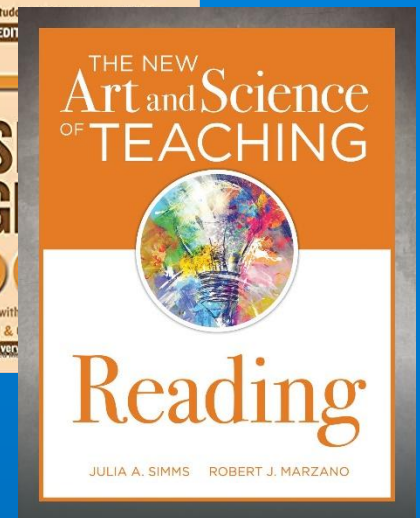
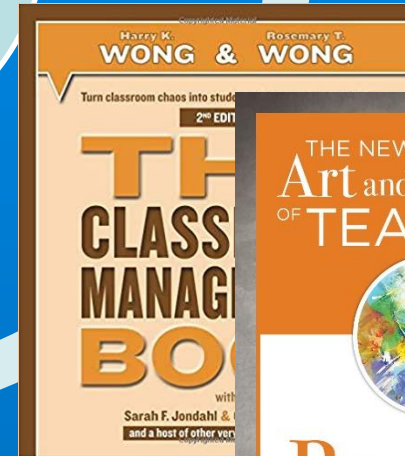
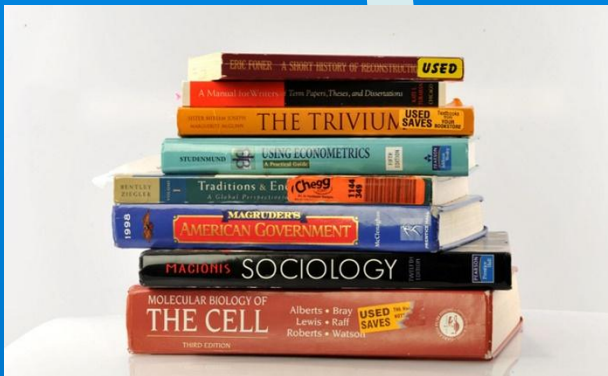
at Martin Luther College



Field Experiences



The Circle of Experiences



Field Experiences General Overview

Year One - J-term	Year Two - J-term	Year Three- J-term	Year Four +
EFE I	EFE II	Clinical	Student Teaching
IFE			



EFE I

Year One
Field
Experiences

IFE

Year One - J-term

Year Two - J-term

EFE I

EFE II

January 16 – January 20, 2026



Year One - J-term

Year Two - J-term

EFE I

- Group interaction
- Presentations
- Videos
- Discussions
- Recreation
- Teaching



EFE I

EDU 1401

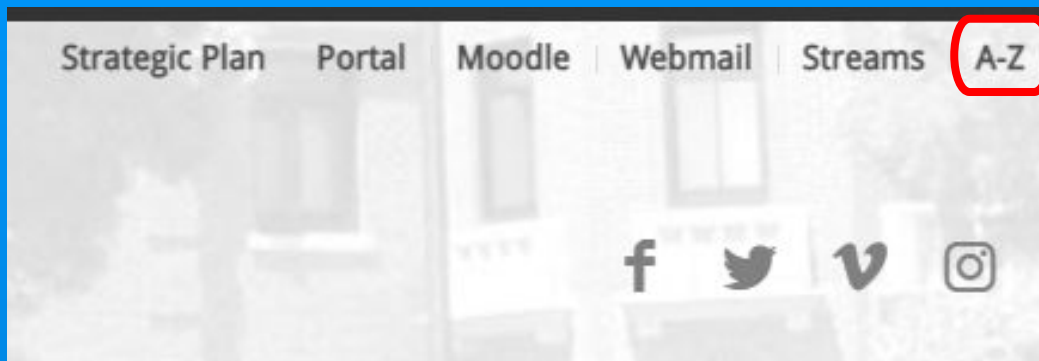
Flex Period Orientation- Wednesday, November 12

January 16- January 20, 2026

JANUARY 2026

SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

www.GrabCalendar.com



E
Early Childhood Learning Center
edTPA
Education
EFE for Education
Employment
English
Events

EFE II

Year Two
Early Field
Experiences

IFE

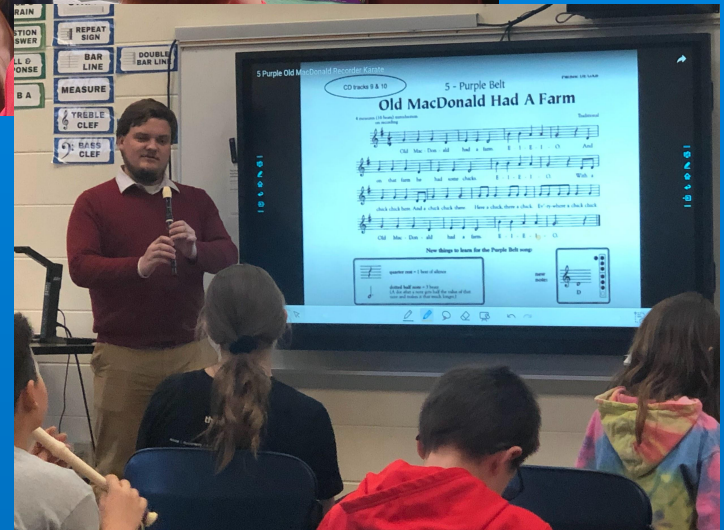
Year One - J-term

Year Two - J-term

EFE II

EFE II

- Arranged by you
- Week-long (5 days)
- J-term (for most)



1 ATTEND MEETING

- This is the first day of the course
- Read through the syllabus
- Check out the guidelines on the website



2a EFE GOALS

- become familiar with age characteristics of children
- acquire a growing sense of confidence
- teach two lessons using instructor prepared lessons
- reflect and self-assess on teaching
- acquire a greater desire to serve in the teaching ministry



2b

EFE for Education (*MLC Website*)

- EFE Grade Level Requirements
- Steps to a Successful EFE
- EFE Guidelines
- FAQs
- Approval form button



<https://mlc-wels.edu/field-experiences/eфе/>

SINGLE Majors (without License Eligible Minor (endorsement))

	Early Childhood (ECE) (Birth-Grade 3)
EFE II	K-2

	Elementary
	(K-6)
EFE II	K-5

INSTRUCTIONS:

1. Find your program below
2. ** At least part of the day must be in your discipline (major/minor)
3. You may choose either public school or Lutheran school for your experience.
4. Click the "Approval Form" button on the website under EFE for Education to submit your approval request to your principal.

	Communications Arts & Literature (CAL) (Secondary 5-12)	Science (Chem, Life, Phys) (Secondary 5-12)	Mathematics (Secondary 5-12)	Social Studies (Secondary 5-12)
EFE II	5-8**	5-8**	5-8**	5-8**

	Music - Instrumental (Secondary K-12)	Music - Vocal (Secondary K-12)	Physical Education (Secondary K-12)	Special Education (Secondary K-12)	Spanish (Secondary K-12)
EFE II	K-8**	K-8**	K-8**	K-8**	K-8**

ELEMENTARY (K-6) Majors with LICENSE ELIGIBLE MINOR (Endorsement) (5-8)

	Elementary + Communication Arts & Literature (CAL)	Elementary + Educational Technology (Ed Tech) (K-8)	Elementary + Mathematics	Elementary + Science (General)	Elementary + Social Studies	Elementary + Spanish (K-8)
EFE II	5-8 in CAL	5-8 in Ed Tech	5-8 in Math	5-8 in Science	5-8 in Social Studies	5-8 in Spanish

DOUBLE Majors

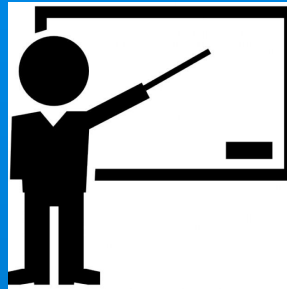
	Early Childhood (ECE) + Elementary	Elementary + Secondary	Elementary + Special Education (SpEd)	Double Secondary (5-12) (CAL, Science, Math, Soc St.)	Double Secondary (K-12) (Music- Inst/Vocal, PE, SpEd, Span)
EFE II	K-2	5-8	Special Education K-12	5-8 in discipline	K-12 in discipline

3a

SEEK APPROVAL FROM PRINCIPAL



Contact principal



Explain requirements



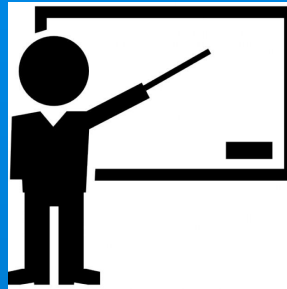
Seek permission

3b

Contact SUPERVISING TEACHER



Contact teacher



Explain requirements



Explain
Approval form

4

APPROVAL FORM

EFE

EDU1401 Early Field Experience I: Introduction to the Teaching Ministry

A week of activities and experiences designed to introduce students to the roles and responsibilities of the teaching ministry (on campus).

EDU2401 Early Field Experience II – Observation, Participation, and Teaching

5 full days of observation, participation, and teaching selected lessons in a primary, elementary, or middle classroom.

- [EFE Grade Level Requirements](#)
- [EDU2401 Syllabus \(2023-24\)](#)
- [Steps to a Successful EFE](#)
- [EFE II Guidelines](#)
- [Flex Kick-off PowerPoint](#)

[Click Here For Approval Form](#)

EFE II Forms

- [Approval Form](#)
- [EFE II Supervisor Assessment Form \(PDF For Review Only\)](#)
- [EFE II Student Reflection Journal Prompts \(PDF For Review Only\)](#)

[Click Here For Approval Form](#)

EFE II Reflection Journal Writing Prompts

1. Context for Learning-Background Knowledge of Students
2. Positive Learning Environment
3. Effective Instruction
4. Effective Management
5. Reflecting on a Lesson You Taught

EFE II Perspectives

Student Speakers:
Greta Kopp & Jude Pederson

Year One

Year Two

Year Three

Individual Field Experiences (IFE)

Students New to MLC since 2023 (70 hrs.)

- A. Congregational Activities
- B. Teaching and Instructional Activities
- C. Youth Service

Jesus Cares Recruitment Meeting

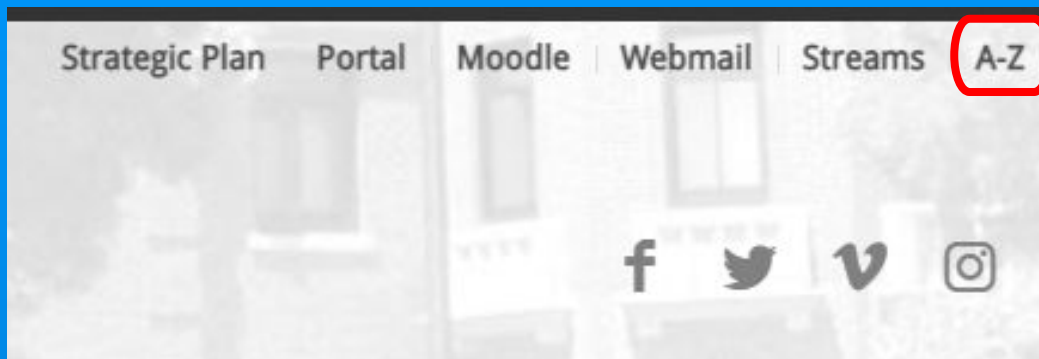
Interested in sharing God's love and gaining some teaching experience? All while earning IFE hours? Then come learn about the JESUS CARES MINISTRY opportunity at our annual informational meeting!

Where: WCC #175

When: 8:00pm right after chapel

Date: Thursday, August 25th

Questions? Contact Elizabeth Duff or Danielle Harris.
See you there!



I
IFE
International Services
J
Job Opportunities For Students

Returning Students Who Completed EFE I prior to 2023

Individual Field Experience Hours (EDU3405) are service learning opportunities found *outside* other courses. While both paid employment and volunteer activities can be used, they should be related to the work of the teaching ministry. To complete the course, a minimum of 50 hours of experiences are required. The activities should include work in three categories:

A. Interaction with Adults (ages 19 & older) – Must be gained in a congregation or in the community. Minimum of 5 hours in at least two different types of activities.

B. School Activities – Must be gained in a preschool, elementary, or secondary school depending on your program. Must be done during the regular school day during the regular school year. Minimum of 10 hours.

C. Interaction with Children (ages 0-18) – Must be gained involving interaction with children or adolescents in a congregation or in the community. Minimum of 15 hours in at least two different types of activities.

The 50 hours of experiences are to be completed by the time one applies for student teaching which usually occurs in the spring semester of Year 3. All experiences must be gained after graduation from high school.

Students New to MLC Since 2023

Individual Field Experience Hours (EDU3405) are service learning opportunities found *outside* other courses. While both paid employment and volunteer activities can be used, they should be related to the work of the teaching ministry. To complete the course, a minimum of 70 hours of experiences are required. The activities should include work in three categories:

A. Congregational Service – Must be gained in a congregation or congregational services in the community. Minimum of 10 hours in at least two different types of activities.

B. Teaching and Instructional Activities – Must be gained in an instructional setting or activity focused on delivering content. Minimum of 15 hours.

C. Youth Service (ages 0-18) – Must be gained involving interaction with children or adolescents in a congregation or in the community. Minimum of 20 hours in at least two different types of activities.

The 70 hours of experiences are to be completed by the time one applies for student teaching which usually occurs in the spring semester of Year 3. All experiences must be gained after graduation from high school.

FIELD EXPERIENCES

[Home](#)

IFE

[EFE](#)

[Clinical](#)

- [Early Childhood Clinical](#)
- [Literacy Clinical](#)
- [Secondary Clinicals](#)

[Student Teaching](#)

- [Early Childhood Student Teaching](#)
- [Elementary Student Teaching](#)
- [Secondary Student Teaching](#)
- [Special Education](#)
- [edTPA](#)

[Calendars](#)

[Diversity Hours](#)

[Contact Us](#)

Congregational Service

Minimum of 10 hours in two different activities

Altar Guild/Banner Committee
Audio/Video Taping Service
Booth Attendant
Camp Counselor – Adult
Canvassing
Choir
Church Cleaning
Church Group Activities
Church Group Athletics
Church Group Christmas Caroling
Church Holiday Activities
Church Meeting
Church Outreach Program
Church Projects
Church Work
Church Yard Work
Church/School Cleaning
Clerical
Community Activities
Computer Setup

Teaching and Instructional Activities

Minimum of 15 hours

Adult Bible Study Instructor
Adult Instruction
Adult Tutoring
Bible Camp Instructor
Center for Urban Teaching
Christmas for Kids Instructor
Classroom Tutoring
Easter for Kids Instructor
Individual Tutoring
iTutoring
Observation
Other
Summer School Instructor
Sunday School Teacher
Teacher
Classroom Teacher Assistant
VBS Teacher

Youth Service

Minimum of 20 hours in two different activities

4-H Group
Assistant Coach
Babysit
Big Brother/Big Sister Program
Camp Counselor
Camp Counselor for Special Needs
Campus Tours
Canvassing/Youth Group
Chaperone
Child Care
Child Supervision
Children Activities
Christmas for Kids Prep or
Volunteer
Coaching
Community Youth Clubs
Crossing Guard
Daycare
Daylight – Kids
Drama/Musical/Fine Arts/Plays

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EFE Weeks

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Grade Report

IFE Hours

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Portfolio Scores

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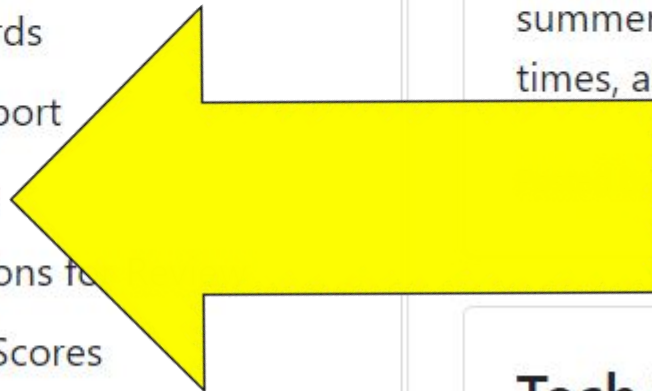
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Individual Field Experience Hours

Student Selection

Individual Field Experience Hour Report

A Congregational Service (minimum 2 activities and 10 hours)		
Subtotal		0.0
B Teaching and Instructional Activities (minimum 0 activities and 15 hours)		
Subtotal		0.0
C Youth Service (minimum 2 activities and 20 hours)		
Children Activities		2.0
Subtotal		2.0
Total Hours (minimum 70 total hours)		2.0
Status	Requirements NOT Met	
Pass Date		

This is a report of your Individual Field Experience Hours as of the date printed on the bottom of this report. Please review it and make sure you have met all the requirements for each category. If not, please continue to work on completion of these required hours. (These individual hours will need to be completed prior to applying for student teaching)

Completion Requirements:

Minimum Requirements		
Category	Activities	Hours
A	2	10
B	0	15
C	2	20

A Congregational Service (minimum 2 activities and 10 hours)

Canvassing	1.0
New Friends	1.5
Volunteer Services	36.8
Subtotal	39.3

B Teaching and Instructional Activities (minimum 0 activities and 15 hours)

Observation	21.0
Other	3.0
Subtotal	24.0

C Youth Service (minimum 2 activities and 20 hours)

Easter for Kids Prep or Volunteer	7.0
Forensics	1.8
Other	3.5
Project Timothy/Children	6.0
Sunday School Prep or Volunteer	1.0
Youth Group	1.0
Subtotal	20.3

Total Hours (minimum 70 total hours) 83.6

Status Requirements Met
REGISTER FOR EDU3405 (see below)

Pass Date

Students New to MLC Since 2023

Individual Field Experience Hours (EDU3405) are service learning opportunities found *outside* other courses. While both paid employment and volunteer activities can be used, they should be related to the work of the teaching ministry. To complete the course, a minimum of 70 hours of experiences are required. The activities should include work in three categories:

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Students New to MLC Since 2023

Submit Education
IFE hours at
anytime.

 Record Education IFE hours

Forms ▾ Grades ▾ Human Resources ▾

- About Me
- Blank with Standards
- Education IFE Hours



☐	12/16/19	12/17/19		2019-12-16	Approved
☐	05/24/19	05/24/19		2019-05-24	Requires Attention
☐	11/05/18	11/07/18		2018-11-05	Approved
☐	11/05/18	11/07/18		2018-11-05	Approved

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1 to 25 of 26

⏩

⏭

Home

Review

PDF

Delete

Duplicate

+ New

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Course Substitutions

Diversity Hours

EFE Weeks

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Financial Literacy

Grade Cards

Grade Report

IFE Hours

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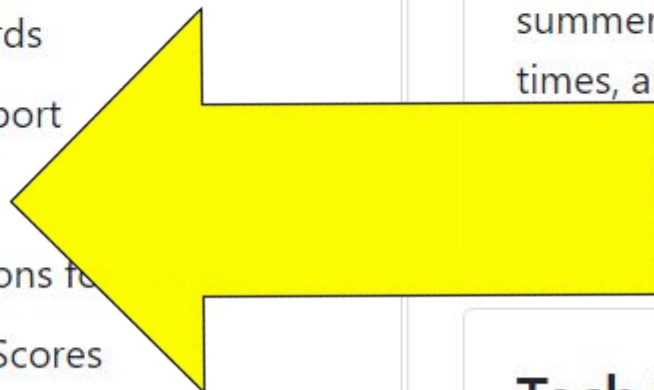
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Diverse Experiences

cross-cultural



special needs



Diversity Hours

Students should have experiences in settings that have a diversity of persons. This diversity can include persons or children of other races/cultures or children with documented special needs. Students report the diversity hours gained in their *Individual Field Experiences while their Cooperating Teacher reports them during their EFE II, clinical, and student teaching experiences.

Students must log a minimum of 40 hours with at least 10 hours in each category. These hours are not in addition to the required hours in these experiences, but students have the responsibility for planning and arranging opportunities to work with diverse persons. For example, a student could arrange an early field experience in a classroom that has a significant number of minority children. Similarly, a student could log individual field experience hours in a group home with developmentally disabled adults. In these examples, the student is meeting the requirements for the field experience as well as the diversity requirement.

*** Students who would like to log cross-cultural IFE hours must first meet with Pastor Robinson to share details of the experience with him.**

The following table shows how students earn diversity hours.

Experience	Minority Culture Children			Documented Special Needs Children		
	30% or more	10-29%	Less than 10%	20% or more	10-19%	Less than 10%
EFE II	15 hrs	5 hrs	0 hrs	15 hrs	5 hrs	0 hrs
Clinical	75 hrs	30 hrs	0 hrs	75 hrs	30 hrs	0 hrs
ECE St Tchg I	160 hrs	55 hrs	0 hrs	160 hrs	55 hrs	0 hrs
St Tchg I	200 hrs	70 hrs	0 hrs	200 hrs	70 hrs	0 hrs
St Tchg II	120 hrs	45 hrs	0 hrs	120 hrs	45 hrs	0 hrs

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Diversity Hour Report

Individual Hours

	Reported %	Hours
Cross-Cultural Experiences	-	21
Special Needs	-	12
Total		33

EFE II

	Reported %	Hours
Cross-Cultural Experiences	20%	10
Special Needs	0%	0
Total		10

Literacy Clinical

	Reported %	Hours
Cross-Cultural Experiences	10.5%	30
Special Needs	10.5%	30
Total		60

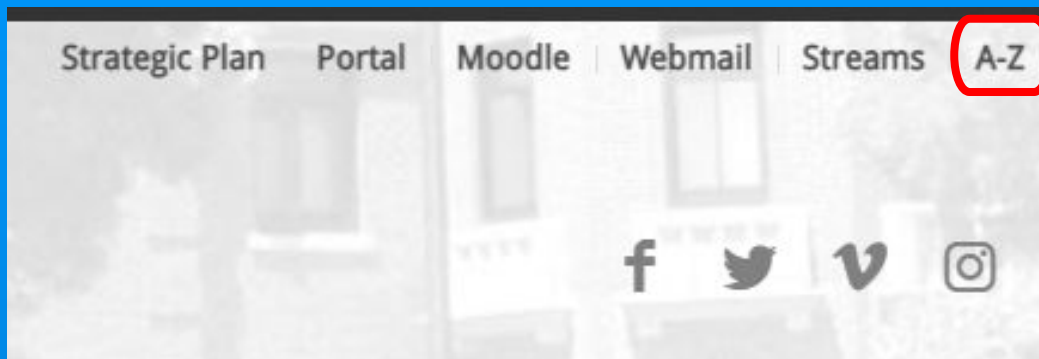
Social Studies Clinical

	Reported %	Hours
Cross-Cultural Experiences	69.5%	75
Special Needs	25.5%	75
Total		150

Category Subtotals

Cross-Cultural Experiences	136
Special Needs	117
Grand Total	253

Status: COMPLETE



Cost of Attendance
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Diversity Hours
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“Where can I find answers?”



 Old Main – 1st Floor			
Education Division			
K. Green Professor of Special Ed.	129C	J. Roux Professor of Education	129E
K. Hanevik Education Admin. Asst.	128	C. Schaefer Education Admin. Asst.	128
R. Klindworth Professor of Education	129D	J. Schaefer Professor of Cont. Ed.	128C
J. Krause Professor of Education	129A	C. Whaley Professor of Education	128A
M. Norrick Education Admin. Asst.	128	R. Youngblom Professor of Special Ed.	129B
A. Pavelchik Director of Field Experiences	128B		
Staff Ministry/Education Division			
K. Gut Professor of Education	125	D. Vance Professor of Education	126
M. LaGrow Professor of Education & Instructional Design	123	L. Olson Professor of Theology	127
N. LaGrow Professor of Education & Dir. of the Nontraditional Program	123	M. Pearson Professor of Phy. Ed.	124
J. Mehlberg Professor of Education	122	A. Uher Professor of Education	126

Resources

Guide for Program Success (GPS)

- [Guide for Program Success \(GPS\)](#)

Guide for Program Success

Teacher Education



→ Year One

GPA	Achieve minimum of 1.70 (cumulative and semester) Achieve minimum of 1.80 (cumulative and semester)	Semester 1 Semester 2
EFE	Complete Early Field Experience I	EFE I week

→ Year Two

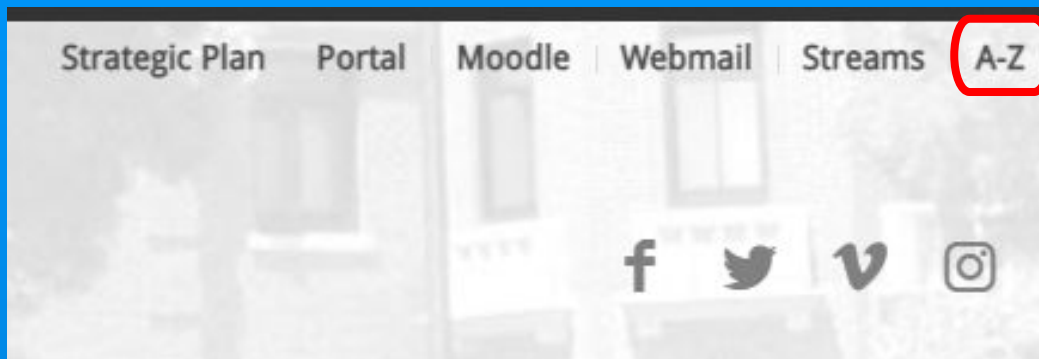
GPA	Achieve minimum of 1.90 (cumulative and semester) Achieve minimum of 2.00 (cumulative and semester)	Semester 1 Semester 2
EFE	Arrange Early Field Experience II Approval received Complete experience Submit EFE II self-evaluation	January February 15 EFE Week Last day of EFE
TEAM	Complete Teacher Education Assessment Measure (TEAM form) with advisor	April 15

→ Year Three

GPA	Maintain 2.00 (cumulative and semester) and 2.50 in major(s)	Semester 1 and 2
Clinical	Completion of all program plan(s) required clinical(s)	J-Term
IFE	Complete all Individual Field Experience hours and submit them	Friday after Spring break

→ Year Four/Five

GPA	Maintain 2.00 (cumulative and semester) and 2.50 in major(s) Achieve 2.00 in Bible and 2.00 in doctrine	Semester 1 and 2
Grad	Complete edTPA Portfolio Pass MLC Graduation Portfolio Complete diversity hours	Professional semester Graduation semester Graduation semester



E
Early Childhood Learning Center
edTPA
Education
EFE for Education
Employment
English
Events

“May His special blessing rest on those who are preparing themselves for full-time service in His kingdom.”

-Student Teaching Handbook

