**Service and Cross-Cultural Learning Committee**

**Grant Request**

**In keeping with its mission –** *The Service and Cross-Cultural Learning Committee (SCCLC) supports learning and service opportunities that enhance cultural awareness and promote cultural competency among the MLC family by promoting experiences both on and off campus and by providing financial assistance.* **– the SCCLC will consider grant requests that**

1. Include both a *service* component and a *culture* component

AND

2. Will be used to enhance cultural awareness and promote cultural competency within the MLC family.

**General guidelines:**

* MLC faculty or students may request up to $500 toward an experience or project that satisfies points 1 and 2 above. Please keep in mind that the service component might actually happen after the experience or project is completed.
* The request is received at least two weeks before the funding is needed.
* MLC students must provide a recommendation from an MLC faculty member.
* Both students and faculty must turn in receipts for the requested funding.
* Requests made for projects or experiences that result in credit being awarded will not be considered, with the possible exception of an IFE experience.
* The experience or project may be used to satisfy the MLC Early Field Experience graduation requirement.
* MLC students can receive grants for trips that may take place after graduation.
* Grants exceeding $500 may be awarded when the standards for grant requests are met and the trip is for an extended period of time (e.g. an academic year).

**Suggestions for using the experience or project to enhance cultural awareness and promote cultural competency within the MLC family:**

* A typed reaction essay/paper or article for publication
* A bulletin board display
* A presentation to a class, group, or the faculty
* A journal shared with a professor or a group
* A website contribution
* A video
* Be creative!

**SCCLC Checklist:**

1. Project description received prior to project start date: \_\_\_\_\_YES \_\_\_\_\_NO
2. Objectives are clear: \_\_\_\_\_YES \_\_\_\_\_NO
3. A planned follow-up activity \_\_\_\_\_YES \_\_\_\_\_NO
4. Faculty recommendation received \_\_\_\_\_YES \_\_\_\_\_NO

**Grant Request**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount Requested \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date- Month: Date: Year: Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Brief description of the project or experience (include the service component and culture component):

* Project dates \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Detailed project objectives
* Describe how you will use the project or experience to enhance cultural awareness and promote cultural competency within the MLC family (your follow up activity):
* Total estimated project cost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Faculty recommendation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE!** – by signing here, you also agree to provide the SCCLC chairman a brief written or oral evaluation of the student’s follow up activity. What will they be doing with their experience? How is it valuable?