



Martin Luther College Change of Grade Form

To be used for

- errors in grade submission
- replacing incompletes with A-F

Student _____

Course Number and Section _____

Course Title _____

Semester _____ Year _____

Change grade from ____ to ____.

Reason for Grade Change

The deadline for grade changes is six weeks after the course was completed.
An incomplete (I) must be removed by mid-term of the following semester.

Professor _____ Date _____

V.P. for Academics _____ Date _____